

WHITEMARSH TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
PUBLIC MEETING MINUTES

JANUARY 5, 2026

The Annual Organizational Meeting of the Whitemarsh Township Board of Supervisors was held on Tuesday, January 5, 2026, at 8:00 PM, in the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, PA.

Supervisors Present: Jacy Toll, Vincent Manuele, Patrice Turenne, Elizabeth Moy and Megan Griffin- Shelley

Also Present: Craig T. McAnally, Jr., Township Manager, Charlie Guttenplan, Krista Heinrich

PLEDGE OF ALLEGIANCE

SELECTION OF TEMPORARY POSITIONS

On a Motion by Supervisor Moy seconded by Supervisor Turenne (Vote 5-0), Supervisor Manuele was appointed as the Temporary Chair for the Whitemarsh Township Board of Supervisors.

On a Motion by Supervisor Turenne, seconded by Supervisor Toll (Vote 5-0), Craig T. McAnally, Jr. was appointed as the Temporary Secretary of Whitemarsh Township.

ELECTIONS OF BOARD CHAIR AND VICE-CHAIR

On a Motion by Supervisor Turenne, seconded by Supervisor Griffin-Shelley (Vote 5-0) Supervisor Jacy Toll was elected Chair of the Board of Supervisors for Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor Turenne (Vote 5-0), Supervisor Elizabeth Moy was elected Vice-Chair of the Board of Supervisors for Whitemarsh Township.

APPOINTMENTS

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), Craig T. McAnally, Jr., was appointed Township Manager and Secretary by approving his employment agreement with the Whitemarsh Township.

On a Motion by Supervisor Turenne, seconded by Supervisor Moy (Vote 5-0), Angela Madle Long was appointed Finance Director and Treasurer of Whitemarsh Township.

On a motion by Supervisor Manuele, seconded by Supervisor Moy (Vote 5-0), Rachel Maxwell was appointed Assistant Secretary of Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0), Christopher P. Ward was appointed Chief of Police of Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor Moy (Vote 5-0), Charles L. Guttenplan, AICP, was appointed Zoning Officer of Whitemarsh Township.

On a Motion by Supervisor Turenne, seconded by Supervisor Moy (Vote 5-0), Law Offices of Sean Kilkenny was appointed Solicitor for Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor Moy (Vote 5-0), Gilmore and Associates was appointed Engineer for Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), Craig T. McAnally, Jr. was appointed Right to Know Officer for Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), John Fields was appointed Roadmaster for Whitemarsh Township.

On a Motion by Supervisor Moy seconded by Supervisor Turenne (Vote 5-0), Andrew Thomas was appointed Emergency Management Coordinator for Whitemarsh Township.

On a Motion by Supervisor Moy seconded by Supervisor Manuele (Vote 5-0), Gilmore and Associates was appointed Flood Plain Administrator for Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0), Angela Madle Long was appointed Tax Collection Committee Representative for Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), Terri Simonetti was appointed Tax Collection Committee Representative for Whitemarsh Township.

On a Motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0), Jacy Toll was appointed Voting Delegate PSATS for Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor Moy (Vote 5-0), the following Nominees were appointed to serve on the Vacancy Board for 2023:

- Johanna Wood (Supervisor Turenne’s Nominee)
- Laura Boyle Nester (Supervisor Manuele’s Nominee)
- Nicole Boyd (Supervisor Griffin-Shelley’s Nominee)
- Sara Erlbaum (Supervisor Toll’s Nominee)
- Salam Ibrahim (Supervisor Moy’s Nominee)

Various Board, Commission, and Committee Member Reappointments

On a motion by Supervisor Manuele, seconded by Supervisor Moy (Vote 5-0), the Board of Supervisors re-appointed the following individuals to the appropriate Boards and Commissions for the appropriate terms:

Name	Board or Commission	Term	Term Ending
James Tone	Zoning Hearing Board	5 Year	12/31/2030
Marc Weinstein	Zoning Hearing Board	5 Year	12/31/2030
Donald Norbeck	Planning Commission	4 Year	12/31/2029
Scott Quitel	Planning Commission	4 Year	12/31/2029
Natalie Borkowski	Shade Tree Commission	5 Year	12/31/2030
Vera Koabutski	Shade Tree Commission	5 Year	12/31/2030
Maghan Hector	Parks & Recreation Board	4 Year	12/31/2029

Timothy Ferris	Whitemarsh Township Authority	5 Year	12/31/2030
Diane Smith-Hoban	Library Board	3 Year	12/31/2028
Tom Higgins	Historical Architectural Review Board	4 Year	12/31/2029
Gerald Rafter	Historical Architectural Review Board	4 Year	12/31/2029
Christopher Lane	Open Space Committee	3 Year	12/31/2028
Beth Howard	Open Space Committee	3 Year	12/31/2028

On a Motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0), the Board of Supervisors accepted the resignations of:

- John Von Essen, HARB and
- Megan Griffin-Shelley MCAB

The Board would like to “Thank” Mr. Von Essen and Ms. Griffin-Shelley for their volunteer service to Whitemarsh Township.

ANNOUNCEMENTS - None

APPROVAL OF MINUTES - None

PUBLIC HEARINGS - None

BOARD PUBLIC DISCUSSION ITEMS - None

ORDINANCES - None

RESOLUTIONS

1. Establishing Board of Supervisor Meeting Schedule Format

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), the Board of Supervisors adopted Resolution #2026-01, establishing the Board of Supervisor’s Meeting schedule and format for 2026, with a starting time of 6:30PM. Please note that the public comment time has changed from 5 minutes to 3 minutes.

2. Establishing Travel and Business Expense Policy

On a Motion by Supervisor Turenne, seconded by Supervisor Moy (Vote 5-0), the Board of Supervisors adopted Resolution #2026-02, establishing the Township Travel and Business Expense Policy for 2026.

3. Establishing Holidays for Non-Uniformed, Non-Union Township Employees

On a Motion by Supervisor Turenne, seconded by Supervisor Manuele (Vote 5-0), the Board of Supervisors adopted Resolution #2026-03, establishing the Township Holiday’s for Non-Uniformed, Non-Union Employees in 2026.

4. Annual Emergency Operation Plan Promulgation

On a motion by Supervisor Moy, seconded by Supervisor Manuel (Vote 5-0) the Board of Supervisors adopted Resolution #2026-04 approving the 2026 Annual Emergency Operation Plan Promulgation for Whitemarsh Township

5. Authorization to pay disbursements

On a motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0) the Board of Supervisors adopted Resolution #2026-05 approving the 2026 Authorization to pay disbursements for Whitemarsh Township

MOTIONS

1. Selection of Bank Depositories

On a Motion by Supervisor Moy, seconded by Supervisor Turenne (Vote 5-0), the Board of Supervisors approved the list of financial institutions as Bank Depositories as provided in the memo from the Finance Director.

4. Selection of Auditing Services

On a Motion by Supervisor Moy, seconded by Supervisor Manuele (Vote 5-0), the Board of Supervisors approved Zelenkofske Axelrod LLC to audit the Township Financial Statements.

PUBLIC COMMENT - None

BOARD MEMBER COMMENTS - None

EXECUTIVE SESSION

ADJOURNMENT

On a Motion by Supervisor Moy seconded by Supervisor Manuele the Board of Supervisors Annual Organizational Meeting for January 5, 2026 was adjourned at 8:15 PM.

Respectfully Submitted,

Craig T. McAnally, Jr.
Township Manager